



Application

Administering Non-Account-Holder Scholarship

The Foundation is available to assist families, businesses and organizations desiring to offer tuition and fees scholarships for students attending qualifying institutions. All eligibility requirements, criteria and the process of selection are established by the sponsoring party. Funds for these scholarships are provided by the sponsor prior to the advertising of the scholarship. The minimum scholarship value to be administered by the Foundation is \$2,500**

Proposed Name of Scholarship

Responsible Party/Parties: _____

Address: _____

City _____ **State** _____ **ZIP** _____

Phone: _____ **Email Address** _____

Purpose: _____

Amount of Scholarship \$ _____ **Contact:** _____

** Sponsor will pay a fee of \$200 per scholarship to the Foundation to administer the scholarship.

◆ Applicant and the Foundation will enter into a letter of agreement which specifies the scholarship will be offered on an ongoing basis until the relationship is terminated by either party. Sponsor will agree to provide a representative to work with the Scholarship Program Director and Executive Director to establish the criteria and process for selection of recipients of the intended scholarship.

◆ Unless agreed upon by the Foundation, it is the intent that the scholarship will fall within and follow the Foundation's Scholarship Season (see document).

◆ In October of each year the responsible party/sponsor will be asked to confirm its plans for the scholarship for the next academic year and provide any changes desired in the value, purpose, criteria and eligibility. Changes would remain in keeping with Foundation policies and be agreed to by the Foundation.

◆ Available scholarships are advertised from November through January. Applications are due the first Friday in February. Screening of candidates, interviews and selection are conducted in March and April with recipients notified prior to May 1. Funds are distributed in July and are made payable to the recipient's school of choice.

Signed: _____ **Date:** _____



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For additional information: www.sf-ns.org